TRENTON
HISTORICAL
SOCIETY

Restore Trenton! Historic Property Rehabilitation Grant Program
Application and Information

The Trenton Historical Society is proud to announce the 2011 **Restore Trenton! Historic Property Rehabilitation Grant Program (HPRGP)**. The Society has established the David Collier Grant Fund to promote the preservation and restoration of eligible historic properties in the City of Trenton. The grants are intended to finance facade repairs and exterior work for qualified buildings.

Restore Trenton! HPRGP Guidelines

Eligible Properties

To be eligible to receive a Restore Trenton! grant, a property must meet the following criteria*:

1) **Be located within Trenton city limits and be at least 50 years old or older.** Preference will be given to properties located in an historic district (Trenton City Landmarks District** or New Jersey or National Historic District) or those listed as an individual property on city, state, or national registers of historic places.

2) **Be a residential property.** Commercial properties are not eligible. Preference will be given to properties owned by Trenton residents.

*Trustees and employees of the Trenton Historical Society and their families are not eligible to receive grants through this program.

** More information about historic districts can be found by visiting the City of Trenton and the New Jersey State Historic Preservation Office websites: http://www.trentonnj.org ; http://www.state.nj.us/dep/hpo/. You may also visit the Trenton Historical Society's website at http://www.trentonhistory.org to access this information.

Eligible Projects

Funding is limited to **exterior** projects and include, but are not limited to, rehabilitation, restoration and major repairs (but not ongoing maintenance) of architectural details and features. Preference will be given to projects focusing on a structure's most visible façade(s).

Work must NOT have begun on a project. The **Restore Trenton!** Grant program will not fund work that has already been started or completed.

The following are examples of projects eligible under these provisions:

Restoration of existing architectural features
Replacement of missing architectural features
Exterior painting
Brick and Masonry repairs (includes major re-pointing but not stuccoing)
Chimney repair
Door repair/replacement
Window repair/replacement but not vinyl or aluminum
Railing repair/replacement
Porch support repair/replacement
Roof repairs
Exterior weatherization of the building

All work should comply with the Secretary of the Interior's *Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings*. A list of the major points of these *Guidelines* can be found on Page 8. For more information regarding the *Standards,* please contact us.

The grants will range from $500-$3000. Grant funds will be dispersed at two stages in the project, at 50% completion and at 100% completion, with approval following an inspection at both stages. **The applicant is responsible for complying with all City, State and Federal requirements for permits and approvals**. The grant project must be completed within 12 months of award.

How to Apply

To apply for a Restore Trenton! Historic Property Rehabilitation Grant, complete all sections of the following application form. Please include photographs of the property and of areas in need of repair. If the project requires an architect and/or contractor, please include their written estimates of the total project cost. If you intend to complete the work yourself, please submit a written estimate of the projected total cost of materials. A Restore Trenton! grant may be used in conjunction with other grants. This information must be disclosed on the completed application.

Please mail completed applications to:
Trenton Historical Society
P.O. Box 1112
Trenton, NJ 08606.

Applications must be received by April 15, 2011.
Only completed applications will be considered.
Applicants will be notified of grant status in May.
Grants will be awarded in May of 2011.

If you have any further questions or require assistance completing your application, please email us at **society@trentonhistory.org** or call (609) 396-4478. We look forward to receiving your application.

Thank you,

Trenton Historical Society

Instructions for Completion and Submission of Application for Restore Trenton! Historic Property Rehabilitation Grant

Application Checklist

Submissions MUST include the following:

- ☐ 1) Completed application form; signed and dated (see following pages)
- ☐ 2) Project budget or written estimate from a licensed contractor or architect or materials estimate if work is to be undertaken by owner
- ☐ 3) Resumes and/or references of contractor or architect
- ☐ 4) Color Photos of property and specific area(s) where grant funds will be used (Photos should include at least one overview of entire property-façade- and several of the specific project area)

Please submit completed applications by mail to:

Trenton Historical Society
P.O. Box 1112
Trenton, NJ 08606

Restore Trenton!
Historic Property Rehabilitation Grant Program
Application Form

1. Property Information:

   Address of Property:_____

   Age of Property:_____years (estimates are ok)

   Located in Historic District (Yes/No):_____ Name of District:_____

   Individually certified, listed, or eligible (if so, please specify if City, State, or

   National designation):_____

   Owner occupied (yes/no):_____

2. Owner:

   Name:_____

   Address:_____

   Telephone:_____ Fax:_____

   Email:_____

   Do you live in the property? (Yes/No):_____

3. Project Description: (Use space provided to describe proposed work. Attach photographs and additional sheets as necessary)

   Anticipated Start Date:_____

   Anticipated Completion Date:_____

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4. Project Cost: (Attach estimates)

   Amount Requested:_____

   Total Project Cost:_____

5. Project Architect/Contractor (if applicable; attach budget and/or estimate):

   Name/Firm:_____

   Address:_____

   Daytime Telephone Number:_____

   Fax:_____

   Email:_____

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I hereby certify that I am the owner of the property and that the information given herein, and as shown on the application, is true.

I understand that any and all work, construction and/or installations on this property must meet the requirements of the Restore Trenton! Historic Property Rehabilitation Grant Program.

I further agree that, if I am chosen to receive this grant, I will furnish the Trenton Historical Society with a condition and financial report which describes all work completed and reflects all expenses at the time of its submission to the Society.

I understand that grant funds will be released to grantees at the intervals of 50% and 100% completion of the project, pending approval, and that the grant project must be completed within 12 months of award.

I also agree to allow the Trenton Historical Society to use images of the property receiving the award for publicity purposes.

Signature of Property Owner:

Date:

The administration of this grant program has been made possible in part through an operating support grant from the New Jersey Historical Commission.

Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.

2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

7. Chemical or physical treatments, such as sandblasting, which cause damage to historic materials, shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Definitions

Restoration - The act or process of accurately recovering the form and details of a property and its setting as it appeared at a particular period of time by means of the removal of later work or by the replacement of missing earlier work.

Rehabilitation - The act or process of returning a property to a state of utility through repair or alteration which makes possible an efficient contemporary use while preserving those portions or features of the property which are significant to its historical, architectural, and cultural values.